

COUNCIL	AGENDA ITEM No. 12
10 OCTOBER 2012	PUBLIC REPORT

**EXECUTIVE REPORT – FOR INFORMATION
RECORD OF EXECUTIVE DECISIONS**

1. DECISIONS EXPECTED FROM CABINET MEETING ON 24 SEPTEMBER 2012

COMMUNITY INFRASTRUCTURE LEVY (CIL) – PRELIMINARY DRAFT CHARGING SCHEDULE (PDCS)

Cabinet received a report requesting its approval of a set of documents for the purpose of public consultation, this being the first step in an 18 month process for bringing into force a CIL for Peterborough. The most important element Cabinet was being asked to approve was the 'Preliminary Draft Charging Schedule' (see Table 1 below). If, following due process, CIL was subsequently adopted by full council in late 2013 or early 2014, it would signify an important shift in the way the council collects and administers developer contributions to help pay for the necessary infrastructure Peterborough needs to grow sustainably.

Cabinet considered the report and **RESOLVED** to:

1. Approve the Community Infrastructure Levy Preliminary Draft Charging Schedule and supporting documentation, including the Infrastructure Delivery Schedule 2012, for 6 weeks public consultation commencing in October 2012;
2. Agree that a refreshed Infrastructure Delivery Schedule is scrutinised and approved by Cabinet annually each year (around summer), but that delegated authority is given to the Leader, as Portfolio Holder for Growth, to add or delete infrastructure items on the Schedule at any time via a CMDN; and
3. Agree to the request made by Sustainable Growth and Environment Capital Scrutiny Group on 6 September 2012 that it is made explicit that the intention, subject to consultation, is for the element of the CIL receipts which is to be ringfenced for spend by Neighbourhood Committees should be distributed to each Neighbourhood Committee on an equal basis.

HOUSING ALLOCATIONS POLICY

Cabinet received a report to obtain its views on the proposed review of the Common Housing Allocations Policy ahead of public consultation.

Cabinet considered the report and **RESOLVED** to:

Approve the proposed Allocations Policy for public consultation.

BUDGET AND MEDIUM TERM FINANCIAL STRATEGY

Cabinet received a report as part of the council's agreed process for integrated finance and business planning. It continued the multi-year approach to budgeting to help plan for the financial challenges ahead. The drivers continued to meet the council's priorities by creating a sustainable budget strategy whilst responding to changes arising from decisions made in the distribution of local government funding.

Cabinet considered the report and **RESOLVED** to:

1. Note the position in the current financial year and approve the actions to manage in year budgetary pressures that will ensure that the Council reduces the overall overspend;
2. Note the current consultations affecting future local government funding arrangements and the implications on the Council's future settlements and medium term financial strategy (MTFS); and
3. Approve the approach that is proposed for the budget process incorporating the MTFS and suggested approach to consult with Scrutiny and Stakeholders.

COUNCIL TAX SUPPORT SCHEME

Cabinet received a report updating it on the requirement of the council to develop a new local Council Tax Support scheme, the proposals of the draft scheme as the basis for undertaking public consultation along with the required approach and timescales for implementation.

Cabinet considered the report and **RESOLVED** to:

1. Approve the draft scheme as a basis for consultation and the approach to consultation outlined in the report; and
2. Approve further work on mitigating the impacts of these changes, as outlined in section 6 of the report, and for the outcomes to be reported back to Cabinet following consultation.

CITIZEN'S PANEL SURVEY

Cabinet received a report providing it with a summary of results from the Citizens' Panel survey undertaken in March 2012 sponsored by the Greater Peterborough Partnership (GPP) Executive prior to internal and external circulation.

Cabinet considered the report and **RESOLVED** to:

Note the findings from the Citizens' Panel Survey from March 2012 prior to submission to the Greater Peterborough Partnership and the Safer Peterborough Partnership.

OUTCOME OF PETITIONS

Cabinet received a report to updating Cabinet it on the progress being made in response to petitions in accordance with Standing Order 13 of the Council's Rules of Procedure.

Cabinet considered the report and **RESOLVED** to:

1. Note the action taken in respect of petitions presented to full Council.

2. CALL-IN BY SCRUTINY COMMITTEE OR COMMISSION

Since the last report to Council, the call-in mechanism has not been invoked.

3. SPECIAL URGENCY AND WAIVE OF CALL-IN PROVISIONS

Scrutiny Procedure Rule 14 and Executive Procedure Rule 7 require any instances where the Council's special urgency provisions have been invoked, and/or the call-in mechanism was not applied, to be reported to the next available meeting of the Council, together with reasons for urgency.

Since the last report to Council special urgency provisions have not been invoked.

4. CABINET MEMBER DECISIONS

CABINET MEMBER AND DATE OF DECISION	REFERENCE	DECISION TAKEN
Cllr Hiller 6 July 2012	JUL12/CMDN/054	<p>Supporting People Settlement Contribution to NHS Peterborough for Housing Related Support 2011/2012</p> <p>The Cabinet Member for Housing, Neighbourhoods & Planning authorised the transfer of Supporting People funding to NHS Peterborough for the provision of housing related support. This funding was for the period of 1 year from 1st April 2011 to the 31st March 2012 and the amount of the settlement is £424,807.17.</p>
Cllr Holdich 11 July 2012	JUL12/CMDN/065	<p>Peterborough's Transport Partnership Policy for pupils aged 4-16 years</p> <p>The Cabinet Member approved the Children's Services transport policy for pupils aged 4 to 16 years to come into effect for those attending school from January 2013 onwards.</p>
Cllr Holdich 17 July 2012	JUL12/CMDN/066	<p>Appointment of Authority Governor - Middleton Primary School</p> <p>The Cabinet Member appointed Mrs Ann Pollack who has been nominated by the local authority.</p>
Cllr Holdich 17 July 2012	JUL12/CMDN/067	<p>Appointment of Authority Governor - Nenegate School</p> <p>The Cabinet Member appointed Mrs Elaine Hedgecock who has been nominated by the local authority.</p>
Cllr Holdich 20 July 2012	JUL12/CMDN/068	<p>Passenger Transport Services Framework</p> <p>The Cabinet Member approved:</p> <ol style="list-style-type: none"> 1. The award of a framework agreement for Passenger Transport Services and the award of future call off contracts under this framework. The following suppliers will be placed on the framework:

SUPPLIER DETAILS

Supplier	Lot Description
Newborough Coaches	Lot 1 and Lot 2
Octane Ltd T/A Peterborough Dial a Ride	Lot 1, Lot 2 and Lot 3
Kings Cabz	Lot 1 and Lot 2
Ace Cabs	Lot 1 and Lot 2
May Gurney Fleet and Passenger Services Ltd	Lot 1, Lot 2 and Lot 3
Ash School Transport	Lot 2
Peterborough Cars	Lot 1, Lot 2 and Lot 3
Royal Taxis	Lot 1, Lot 2 and Lot 3
Hampton	Lot 2
E Shaw and Son	Lot 1 and Lot 2
Nexus Accident Vehicle Solutions Ltd	Lot 1, Lot 2
Eames minibuses ltd	Lot 1, Lot 2 and Lot 3
Bettacars Ltd	Lot 1, Lot 2 and Lot 3 All lots and routes are subject to the outcome of the abnormally low tender procedure
Enterprise Peterborough	Lot 1 and Lot 2
Gretton's Coaches	Lot 1
Goldstar Cabs	Lot 1, Lot 2 and Lot 3

		<table border="1"> <tr> <td>A2B Euro Cars Limited</td> <td>Lot 1, Lot 2 and Lot 3</td> </tr> </table> <p>2. That the period of the Framework will be for two years - 1st September 2012 to 31st August 2014, with an option to extend for up to two further years until 31st August 2016 dependent on the satisfactory performance of the Framework/and call off contracts formed during the initial two year term of the Framework. The extension period will either be awarded in one year instalments or for a two year period.</p> <p>3. That the framework will be comprised of 3 lots:</p> <p>Lot No 1 - Title: Mainstream Passenger Transport - Value between £1k and £11m Lot No 2 - Title: Special Needs - Value between £1m and £10m Lot No 3 - Title: Social Care - Value between £100k and £3m</p> <p>4. That the Executive Director of Operations awards the call off contracts under the framework within authorisation limits.</p>	A2B Euro Cars Limited	Lot 1, Lot 2 and Lot 3
A2B Euro Cars Limited	Lot 1, Lot 2 and Lot 3			
<p>Cllr Cereste</p> <p>23 July 2012</p>	JUL12/CMDN/069	<p>Bridge Street Public Realm Improvements</p> <p>The Cabinet Member authorised officers to:</p> <ol style="list-style-type: none"> 1. Enter into a contract with Ringway Infrastructure Services Limited, which is part of the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF 1) to construct Bridge Street Public Realm Improvements for the Target Cost sum of up to £1,500,000; and 2. Authorise the Head of Growth and Regeneration to vary this contract when required, subject to; (i) available budget being in place; (ii) the total sum of each variation not exceeding £200,000; and (iii) the variation(s) do not exceed the total sum of works permitted under the framework contract. 		
<p>Councilor Cereste and Councillor Seaton</p> <p>26 July 2012</p>	JUL12/CMDN/070	<p>South Bank Phase 1: Carbon Challenge - Energy Solutions</p> <p>The Cabinet Members authorised the Chief Executive in consultation with the Cabinet Member for Growth, Strategic Planning, Economic Development, Business Engagement and Environment Capital, the Head of Legal Services and the Head of Growth & Regeneration</p>		

		<p>to:</p> <ol style="list-style-type: none"> 1. Agree the final wording of and enter into deeds of variation (or similar documents) as necessary to amend the Carbon Challenge Option Agreement, Building Lease and related documents as required in order to allow the new definition of zero carbon to be used by the Carbon Challenge developer. 2. Negotiate and agree with Homes and Communities Agency (HCA) and the developer the details of the allowable solution payment and how it will be used.
<p>Councillor Fitzgerald</p> <p>27 July 2012</p>	JUL12/CMDN/071	<p>Section 75 agreement with Cambridge and Peterborough Foundation Trust for the provision of delegated mental health social care services in Peterborough</p> <p>The Cabinet Member for Adult Social authorised the entry into a statutory Section 75 Agreement with the CPFT, for the provision of Adult Social Care Mental Health Services on behalf of Peterborough City Council for three years, which may be extended for a further three years or annually thereafter and authorise funding of up to £1.317 million to the CPFT for 2012-13 under the Section 75 Agreement.</p>
<p>Councillor Cereste</p> <p>26 July 2012</p>	JUL12/CMDN/072	<p>Appointments to External Organisations for 2012-2013</p> <p>The Leader of the Council :</p> <ul style="list-style-type: none"> <input type="checkbox"/> Approved the new appointment opportunities as detailed in Appendix A; <input type="checkbox"/> Approved the removal of appointment opportunities at Appendix B; and <input type="checkbox"/> Determined the contested appointments detailed in Appendix C for the municipal year 2012/13 ending at the next Annual Meeting of Council.
<p>Councilor Cereste</p> <p>1 August 2012</p>	AUG12/CMDN/073	<p>Cowgate Enhancement Scheme - Appointment of Contractor Using the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF1)</p> <p>The Cabinet Member authorised officers to:</p> <ol style="list-style-type: none"> 1. Enter into a contract with Ringway Infrastructure Services Limited, which is part of the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF 1), to construct Cowgate Enhancement Scheme for the Target Cost sum of up to £800,000; and

		<p>2. Authorise the Head of Planning, Transport and Engineering Services, in consultation with the Leader of the Council and Cabinet Member for Resources, to vary this contract when required, subject to; (i) available budget being in place; (ii) the total sum of each variation not exceeding £100,000; and (iii) the variation(s) do not exceed the total sum of works permitted under the framework contract.</p>
<p>Councillor Scott 3 August 2012</p>	<p>AUG12/CMDN/074</p>	<p>Award of Contract - Extension to Clare Lodge to provide four additional lounge areas (Phase Five B)</p> <p>The Cabinet Member authorised the award of the contract for the extension to Clare Lodge to provide four additional lounge areas with associated facilities to V Couzens (Stamford) Ltd for the sum of £631,916.64.</p>
<p>Councillor Holdich 3 August 2012</p>	<p>AUG12/CMDN/075</p>	<p>All Saints Primary School - Transfer of Funding for New School to Extend Age Range</p> <p>The Cabinet Member authorised the transfer of £5,000,000 to the Diocese of Peterborough for the building of a new all through Voluntary Aided Primary School to enable the extension of the age range at All Saints Junior School.</p>
<p>Councillor Seaton 03/08/2012</p>	<p>AUG12/CMDN/076</p>	<p>National BMX 2012 Event - Peterborough City Council Sponsorship</p> <p>The Cabinet Member authorised a grant to The Peterborough Phantoms BMX Club in the form of provision of amenity facilities for participants and spectators at the Peterborough 2012 BMX national series event at a cost of up to £4,000.</p>
<p>Councillor Lee and Councillor Seaton 13 August 2012</p>	<p>AUG12/CMDN/077</p>	<p>Waste 2020 Programme: Energy from Waste Facility and Other Associated Works and Services</p> <p>The Cabinet Members agreed:</p> <p>Energy from Waste Facility (including construction of a waste transfer station, weighbridge and site infrastructure and services associated in operating the Energy from Waste Facility):-</p> <ol style="list-style-type: none"> (1) To identify the name of the preferred bidder for the energy from waste facility as Viridor Waste Management Limited which submitted the most economically advantageous tender; (2) To agree that on expiry of the call-in period relating to this decision, Viridor Waste Management Limited be formally appointed as preferred bidder for the contract on suitable conditions to include award of the contract subject to:-

		<ul style="list-style-type: none"> - expiry of the Alcatel (standstill period); - satisfactory resolution of any outstanding matters and completion of a suite of legal documents applying to the contract; <p>(3) To grant a 33 year contract which includes a 3 year construction period and 30 year operating period;</p> <p>(4) To authorise the Executive Director – Strategic Resources, in conjunction with the Solicitor to the Council, to determine any issues that may require resolution and to authorise any action to enable the suite of legal documents to be completed, to include finalising the business case referred to in the budget recommendation below; and</p> <p>Interim Services:</p> <p>(5) To decline to exercise the option for interim management of the waste transfer station by the preferred bidder as referred to in the invitation for final tenders; and</p> <p>(6) To award the interim management services to Enterprise Peterborough and include them in the Enterprise Peterborough strategic partnership subject to finalising its inclusion in that partnership.</p> <p>Budget:</p> <p>(7) To approve:-</p> <ul style="list-style-type: none"> (a) the differing capital and revenue costs resulting from this project when compared to the Medium Term Financial Strategy, as the project requires higher capital investment initially but guarantees greater revenue savings over the life of the project to more than offset this initial investment; (b) a reduction in the capital budget for the new materials recycling facility of £1.5m to be off set against an increase in the capital budget for the energy from waste facility; (c) an overall net increase of £16.019m in the capital budget, from £59.838m to £75.857m, taking into account the reduction in (a) above to support the investment required in the energy from waste facility; (d) the use of the Invest to Save budget agreed by Council for these purposes to support the net increase in the capital budget; (e) to note the revenue savings being built into the next Medium Term Financial Strategy as a result of this project; and (f) provided that this project continues to demonstrate savings to the Council and a continued adherence to the Invest to Save principles, to authorise the Executive Director
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		<p>– Strategic Resources to agree the final price for the project when the notice to proceed is given as price may vary depending on the exchange rate and the agreed indexation at that time.</p> <p>Household recycling facility:</p> <p>(8) To authorise the Executive Director – Strategic Resources to examine the feasibility of a new household recycling facility potentially located at the former RSG building in Fengate.</p> <p>Combined heat and power and district heating:</p> <p>(9) To authorise the Executive Director – Strategic Resources to examine the feasibility for combined heat and power and district heating and the infrastructure and networks necessary to support these;</p> <p>(10) To authorise a supplementary budget of £500,000 for this purpose.</p> <p>Professional services:</p> <p>To confirm authority for the final spend of up to £5.5m on professional advisers costs on all the various projects included in the whole Waste 2020 Programme (approximately 7% of the project budget).</p>
Councillor Holdich 10 August 2012	AUG12/CMDN/078	<p>Appointment of Authority Governor - Stanground Academy</p> <p>The Cabinet Member appointed Councillor Irene Walsh who had been nominated by the Academy council.</p>
Councillor Cereste 13 August 2012	AUG12/CMDN/079	<p>Grant to Peterborough 900 Campaign WREN Funding Application</p> <p>The Cabinet Member authorised a grant of £6,149 to Peterborough Cathedral to support its Peterborough 900 campaign relating to Heritage and Education developments.</p>
Councillor Seaton 28 August 2012	AUG12/CMDN/080	<p>Natural Environment Grant Scheme 2012/13</p> <p>The Cabinet Member authorised the Executive Director Operations to award grants to voluntary and not-for-profit organisations to carry out environmental projects in the Peterborough area as part of the Natural Environment Grant Scheme 2012/13.</p>
Councillor Hiller 30 August 2012	AUG12/CMDN/081	<p>Estate Road Construction Specification 2012</p> <p>The Cabinet Member approved the adoption of the Estate Road Construction Specification 2012 to replace</p>

		the current 2004 version (approved March 2004).
Councillor Cereste 3 September 2012	SEP12/CMDN/082	<p>Amendment to Community Leadership Fund (CLF) Procedures</p> <p>The Leader authorised an amendment to the procedure for the allocation of funds under the CLF scheme to provide that:</p> <ul style="list-style-type: none"> • each ward member should, if requested by all ward members, receive an equal share of the CLF money for that ward; and • if a ward member wishes to work with other elected members within the ward they can do so or use their individual allocation of the fund without requiring approval of other ward members. <p>There would still be scrutiny of each request through existing procedural checks.</p>
Councillor Hiller 4 September 2012	SEP12/CMDN/083	<p>Street Lighting Efficiency Project and Street Lighting Column Replacement - Contractor Award</p> <p>The Cabinet Member for Housing, Neighbourhoods & Planning approved the contract award for the Street Lighting Efficiency and Street Lighting Column Replacement Programme to Birse Civils Limited under the Midlands Highway Agency MSF1 Framework Agreement commencing September 2012 for the value of £1,974,918.21.</p>
Councillor Seaton 7 September 2012	SEP12/CMDN/084	<p>Sale of surplus former residential care home - Eye</p> <p>The Cabinet Member for Resources in consultation with the Leader of the Council authorised the Executive Director of Strategic Resources to sell surplus land and buildings at Walsingham Way, Eye by private treaty or public auction.</p>
Councillor Hiller 7 September 2012	SEP12/CMDN/085	<p>Roundabout Junction 5 and Boongate West Widening Scheme - Contract Award</p> <p>The Cabinet Member authorised officers to enter into a contract with Ringway Infrastructure Services Limited, which is part of the Midlands Highway Alliance (MHA) Medium Schemes Framework 1 Contract (MSF 1), to construct Junction 5 Improvement Scheme (Boongate West Widening) for the Target Cost sum of up to £1,100,000.</p>
Councillor Holdich 6 September 2012	SEP12/CMDN/086	<p>Appointment of Authority Governor - Caverstede Early Years</p> <p>The Cabinet Member appointed Mr Ian McMullon as authority governor to Caverstede Early Years nominated by Cllr J Shearman on behalf of the Labour Group.</p>

Councillor Holdich 6 September 2012	SEP12/CMDN/087	Appointment of Authority Governor - Old Fletton Primary School The Cabinet Member appointed Mrs Margaret Thulbourn as authority governor to Old Fletton Primary School nominated by Cllr J Shearman on behalf of the Labour Group.
Councillor Holdich 6 September 2012	SEP12/CMDN/088	Appointment of Authority Governor - Hampton Vale Primary School The Cabinet Member appointed Mrs Katy Softley as authority governor to Hampton Vale Primary School nominated by the Governing Body.
Councillor Holdich 6 September 2012	SEP12/CMDN/089	Appointment of Authority Governor - Stanground St John's (VC) Primary School The Cabinet Member appointed Mrs Rebecca Marrs as authority governor to Stanground St John's (VC) Primary School nominated by the Governing Body.
Councillor Holdich 6 September 2012	SEP12/CMDN/090	Appointment of Authority Governor - Werrington Primary School The Cabinet Member appointed Ms Susan Gage as authority governor to Werrington Primary School nominated by the Governing Body.
Councillor Seaton	SEP12/CMDN/095	Housing Related Support Programme - Specific Grant Agreements for Housing Related Support Services - 1st October 2012 to 31st March 2013 The Cabinet Member for Resources authorised the award of specific grant agreements for the continued provision of housing related support funded by the Supporting People programme to the following organisations for the period of 1 st October 2012 to 31 March 2013: Terence Higgins Trust - £13,333.50 Peterborough & Fenland MIND – £10,666.80 NACRO - £17,600.22
Councillor Holdich 21 September 2012	SEP12/CMDN/102	Appointment of Authority Governor - Parnwell Primary School The Cabinet Member appointed Mr Jan Andresen as Authority Governor to Parnwell Primary School as nominated by the governing body.
Councillor Holdich 21 September 2012	SEP12/CMDN/103	Appointment of Authority Governor - Dogsthorpe Junior School The Cabinet Member appointed Mr Jason Mumby as authority governor to Dogsthorpe Junior School as nominated by the local authority.

Councillor Holdich 21 September 2012	SEP12/CMDN/104	<p>Appointment of Authority Governor - Stanground St John's Primary School</p> <p>The Cabinet Member appointed Mr Christopher York as authority governor to Stanground St. John's Primary School as nominated by the local authority.</p>																												
Councillor Holdich 21 September 2012	SEP12/CMDN/105	<p>Appointment of Authority Governor - Welland Primary School</p> <p>The Cabinet Member appointed Mr James Winstone as authority governor to Welland Primary School as nominated by the local authority.</p>																												
Councillor Seaton 1 October 2012	OCT12/CMDN/113	<p>Grants to not for profit organisations</p> <p>The Cabinet Member for Resources authorised the award of grants to voluntary and community sector organisations as follows:</p> <p>Voluntary sector organisations – for the period 1st October 2012 to 31st March 2013 only:</p> <table> <tr> <td>Age Concern</td> <td>£40,475</td> </tr> <tr> <td>Community Action Peterborough</td> <td>£ 825</td> </tr> <tr> <td>DIAL Peterborough</td> <td>£16,325</td> </tr> <tr> <td>Gladstone Connect</td> <td>£11,135</td> </tr> <tr> <td>Peterborough Citizens' Advice</td> <td>£58,800</td> </tr> <tr> <td>Peterborough Council for Voluntary Service</td> <td>£32,420</td> </tr> <tr> <td>Peterborough Race Equality Council</td> <td>£29,810</td> </tr> <tr> <td>Peterborough Women's Aid</td> <td>£32,380</td> </tr> <tr> <td>Senior Citizen's Forum</td> <td>£ 250</td> </tr> <tr> <td>Victim Support</td> <td>£ 4,425</td> </tr> <tr> <td>Peterborough Women's Centre</td> <td>£ 9,000</td> </tr> <tr> <td>WRVS</td> <td>£11,140</td> </tr> <tr> <td>Peterborough Mediation</td> <td>£ 9,760</td> </tr> <tr> <td>Peterborough Workspace</td> <td>£35,000</td> </tr> </table> <p>Total £291,745.</p>	Age Concern	£40,475	Community Action Peterborough	£ 825	DIAL Peterborough	£16,325	Gladstone Connect	£11,135	Peterborough Citizens' Advice	£58,800	Peterborough Council for Voluntary Service	£32,420	Peterborough Race Equality Council	£29,810	Peterborough Women's Aid	£32,380	Senior Citizen's Forum	£ 250	Victim Support	£ 4,425	Peterborough Women's Centre	£ 9,000	WRVS	£11,140	Peterborough Mediation	£ 9,760	Peterborough Workspace	£35,000
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